



## CORPORATE SPORTS AUSTRALIA

### PRIVACY POLICY

At Corporate Sports Australia (CSA) we comply with the Privacy Act 1988 (Cth) (Privacy Act). We regularly process personal details and are committed to ensuring that the privacy and security of personal information remains protected.

This Privacy Policy explains how CSA manages the personal information that we collect, hold, use and disclose and how to contact us if you have any further queries about our management of your personal information. This Privacy Policy applies to you only to the extent that the collection and handling of your personal information by CSA is subject to the Privacy Act.

#### ***What is personal information?***

Personal information is information or an opinion about an individual, or an individual who is reasonably identifiable, whether the information or opinion is true or not, or is recorded in a material form or not. It includes your name, age, gender and contact details as well your health information (which is also sensitive information). In this Privacy Policy, a reference to personal information includes sensitive information.

#### ***Businesses of CSA***

CSA owns and operates a number of different businesses that provide products and services including mass participation events, lifestyle events, corporate hospitality, hospitality. City to Surf for Activ, Freeway Bike Hike for Asthma, Freo Fun Run, Perth Garden Festival, 1907 Restaurant & Bar, Corporate Sports Australia, agents and third parties are entities to whom CSA discloses the personal information collected by CSA.

#### ***What kind of personal information do we collect and hold?***

CSA will only collect personal information about you by lawful and fair means and not in an unreasonably intrusive manner.

The types of personal information we may collect and hold include contact information (such as name, email address and mobile phone number), financial information (such as credit card details), and historical information. We may also collect and hold sensitive information including information about your health and medical history.

CSA may collect your personal information from you in a number of ways including over the telephone, through an online form or portal, or by email.

#### ***For what purposes do we collect, use and hold your personal information?***

We collect, use and hold your personal information to provide you with products and services, including mass participation events, lifestyle events, corporate hospitality or hospitality offered by us or a third party. We also collect, use and hold your personal information to manage our ongoing relationship with you and inform you of functions and activities relating to our businesses.

#### ***To whom will we disclose your personal information?***



In order to carry out the above purposes, CSA may disclose your personal information to persons or organisations such as our affiliated sponsors, agents or related entities.

### ***Marketing***

CSA may use your personal information to contact you (including by telephone call, text message or email) in relation to other products or services we think may be of interest to you. This may include our own products and services, the products or services of a related entity, or the products or services of third parties. Personal information is shared between related sponsors, agents and entities and these related bodies may use this information to contact you (including by telephone call, text message or email) in relation to their products or services or the products or services of third parties.

You may opt-out of receiving marketing information from CSA and the related sponsors, agents and entities of CSA at any time by:

- calling us on (08)94360266;
- emailing us on [info@csports.com.au](mailto:info@csports.com.au)

Please allow five working days for your request to be actioned.

### ***What happens if you don't provide us with your personal information?***

If you do not provide personal information requested of you to CSA, we may be unable to provide you with, or facilitate the provision of, products and services you may request of us.

### ***How do we hold your personal information and manage the data quality and security of your personal information?***

To the extent required by the Privacy Act, CSA will take reasonable steps to:

- make sure that the personal information that we collect, hold, use and disclose is accurate, complete and up to date;
- protect the personal information that we hold from misuse, interference and loss and from unauthorised access, modification or disclosure; and
- where permitted by law, destroy or permanently de-identify personal information that is no longer needed for any purpose that is permitted by the Privacy Act.

### ***Do we transfer personal information overseas?***

There may be some circumstances where your personal information will be disclosed overseas for information management and storage purposes. The regions where these disclosures are likely to occur are the USA, Asia Pacific and New Zealand.

### ***How can you access your information and contact us?***

Please contact us if you would like to seek access to or correct the personal information we hold about you:

- By email: [info@csports.com.au](mailto:info@csports.com.au)



- By telephone: (08)94360266

CSA will generally provide you with access to your personal information if practicable, and will take reasonable steps to amend any personal information about you which is inaccurate or out of date. In some circumstances and in accordance with the Privacy Act, CSA may not permit you access to your personal information, or may refuse to correct your personal information, in which case we will provide you reasons for this decision.

### ***How we handle complaints***

If you have any concerns or complaints about the manner in which your personal information has been collected or handled by CSA, please contact our Customer Relations Officer whose contact details appear above. Your concern or complaint will be directed to the appropriate complaint manager who will consider and respond to your complaint within 7 days.

It is our intention to use our best endeavours to resolve any complaint to your satisfaction. However, if you are unhappy with our response, you may contact the Office of the Australian Information Commissioner who may investigate your complaint further.

### ***Further information***

Further information about the application of the Privacy Act can be found at the website of the Office of the Australian Information Commissioner at [www.privacy.gov.au](http://www.privacy.gov.au).

### ***Changes to our Privacy Policy***

This Privacy Policy is effective from 5 March 2014. As this Privacy Policy is updated from time to time, to obtain a copy of the latest version at any time, you should visit the privacy link at our website at [www.csports.com.au](http://www.csports.com.au)

### ***Privacy Collection Statements***

This Privacy Policy provides a summary of how CSA handles your personal information. For comprehensive information on how we collect, hold, use and disclose your personal information, please visit the privacy link at our website at [www.csports.com.au](http://www.csports.com.au) to obtain the privacy collection statement/s which is or are relevant to your relationship with CSA.